# **Job Posting**

Job Title: Imam & Director

Location: Pleasantville, NY 10570 Employment Type: Full-Time

Salary Range: \$80.000 – \$110.000.00 per vear (based on experience).

**Benefits:** Paid vacation, professional development support, and relocation assistance (if applicable). Contribution of a fixed monthly allowance towards private health insurance plan.

## Job Summary:

The Upper Westchester Muslim Society (UWMS) is seeking an **Imam & Director** to lead and manage its religious, administrative, and community activities. The Imam & Director will assist in the center's daily operations, provide spiritual guidance, and foster a welcoming environment for all community members. This role requires a strong understanding of Islamic teachings, leadership skills, and the ability to engage with diverse Muslim and interfaith communities.

## Key Responsibilities:

- Provide **religious leadership**, including leading prayers, delivering Friday Khutbahs, and conducting Islamic educational programs.
- Develop and implement programs that engage youth, families, and new Muslims.
- Co-Chair the UWMS Educational Committee with responsibilities for Saturday School development and teaching.
- Develop an adult education program, community discussion platforms, guest speaker events and workshops.
- Assist to ensure smooth daily programs & operations.
- Assist various committees as required.
- Strengthen community relations through outreach, interfaith programs, and collaboration with other organizations.
- Offer **counseling and support services** for community members facing personal, family, or religious concerns.
- Represent the Islamic Center in public forums and media as needed.

#### **Qualifications:**

- Islamic Education: Master's or Ph. D degree in Islamic studies, Shariah, or a related field from a recognized institution.
- Hafiz of the Qur'an and extensive Qur'anic knowledge of Fiqh & Hadith.
- Experience: Minimum 3-5 years of experience in an Islamic leadership role (Imam, Director, or similar).
- Fluency in Arabic & English.
- Strong organizational, communication, and leadership skills.
- Ability to engage and mentor youth, families, and diverse community members.
- Understanding of nonprofit management.
- Commitment to Islamic values, ethics, and interfaith dialogue.

#### How to Apply:

Interested candidates should submit the following:

- 1. Resume/CV
- 2. Cover Letter detailing experience and vision for the role
- 3. Three professional references

# Submit application at this link

Application Deadline: Open till filled.

This is a great opportunity for an inspiring leader to make a meaningful impact in our community. We encourage qualified candidates to apply and help shape the future of our Islamic Center!

